MANAAKI NEW ZEALAND SCHOLARSHIPS
APPLICATION FOR HOME-LOCATED RESEARCH

VICTORIA UNIVERSITY OF WELLINGTON • NEW ZEALAND

This form is to be completed by postgraduate Manaaki New Zealand Scholarship students planning to return home for research fieldwork. Manaaki New Zealand Scholarship PhD students are entitled to 180 days home-located research leave. Manaaki New Zealand Scholarship Master's by thesis students are entitled to 90 days home-located research leave. Master's students carrying out minor research projects are not entitled to home-located research leave.

STUDENT'S DETAILS

FULL NAME

STUDENT ID

NEW ZEALAND MOBILE PHONE NUMBER

HOME MOBILE PHONE NUMBER

EMAIL ADDRESS

RESEARCH TRAVEL DETAILS

Please provide details for both outgoing and return travel. Upon approval of your home-located research, you will be sent a travel booking form to complete and send to the University travel agency.

Date	Departure location (city, country)	Arrival location (city, country)

OVERSEAS FIELDWORK PLAN *(Please complete all fields)*

Provide a summary of your research project, including mode of data collection.

In which country and region(s) does your research need to be conducted and why? (This should be your home country. If you wish to conduct research fieldwork elsewhere, you must provide a separate letter explaining its expected contribution to the development of your home country. Note, this is rarely approved.)

How will your proposed home-located fieldwork research contribute to your country's development? How will it assist your career progression?

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TIMELINE OF RESEARCH ACTIVITY

Currently, the timing of your research may be tentative. Include approximate dates of your planned activities, e.g., domestic travel, supervision appointments, permission seeking, interviews, observations, and reporting.

Date (day/month/year)	Itinerary/location	Summary of the research activity to be undertaken

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BUDGET

Be specific. While the cost of your research may be high, your scholarship will fund a maximum of NZ$1,000. You are encouraged to apply for grants and seek further funding through your school.

Item	Estimated cost (NZ$)

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INSURANCE

Your current Studentsafe University Insurance will cover you while in your home country, if you are a Master's students for up to 90 days, and if you are a PhD student for up to 180 days. Note, your current policy will only cover you for loss of personal items to and from your home country, and any new medical claims. You are responsible for purchasing your own additional insurance for greater cover.

I plan to be in my home country for _____ days

TO BE COMPLETED BY THE WELLINGTON UNIVERSITY INTERNATIONAL INSURANCE OFFICER

The student will be covered by their current policy

- ☐ Yes
- ☐ No, extended insurance has been purchased at NZ$ _____
- ☐ The New Zealand Government Safe Travel Advisory has been checked

Signature of insurance adviser

Date

SUPPORTING LETTER FROM YOUR SUPERVISOR

Please attach a brief supporting letter from your academic supervisor confirming your research intentions, rationale, research location(s), and dates of your proposed home-located research fieldwork.

Declaration

I confirm that:

→ The information I have included above is true and correct.
→ My budget costs are realistic and accurate.

☐ **I have attached a copy of my academic supervisor's supporting letter and all required supporting documentation.**

Your signature

Date

SIGNATURE OF APPROVAL FROM YOUR SUPERVISOR

Primary supervisor's name

Signature

Date

SIGNATURE OF APPROVAL FROM YOUR ISO

Name

Signature

Date



WU10707