

Postgraduate Assignment Editing Checklist

Before submission, critically review your work to ensure clarity, coherence, academic rigour, and adherence to postgraduate standards.

Argument & Overall Focus:	
I have addressed every component of the assessment task explicitly.	
My central thesis or research question is clearly articulated.	
Key terms from the question are integrated throughout the introduction, body, and conclusion.	
My argument is coherent, analytical, and sustained throughout.	
The structure supports the development of a persuasive academic argument.	
The assignment demonstrates critical engagement rather than description.	
The word limit has been adhered to appropriately.	
Structure & Logical Flow:	
The introduction clearly outlines scope, argument, and structure.	
Sections are logically organised and appropriately signposted.	
Transitions between sections support conceptual flow.	
The conclusion synthesises key insights rather than repeating content.	
Paragraph-Level Coherence:	
Each paragraph advances a specific analytical point.	
Topic sentences clearly signal the paragraph's focus.	
Evidence and literature are integrated and critically discussed.	
Paragraphs are logically sequenced to build the overall argument.	

Each paragraph clearly contributes to answering the research question.	
Academic Style & Language:	
Sentences are precise, formal, and academically appropriate.	
Subject–verb agreement and tense consistency are maintained.	
Terminology is used accurately and consistently.	
Claims are supported by credible scholarly sources.	
Grammar, punctuation, and spelling are correct.	
Referencing & Academic Integrity:	
All sources are cited accurately and consistently (e.g., APA 7 or required style).	
In-text citations correspond exactly with the reference list.	
The reference list is complete and correctly formatted.	
Direct quotations are accurate and appropriately attributed.	
The work complies with academic integrity requirements.	